



1001 Boone Ave North | Minneapolis, MN 55427

Position Title:
Special Education Teacher

FLSA Designation:
Full Time; School-Year

Department:
Faculty

Reports to:
Principal

Date Updated:

September 2024

JOB SUMMARY

As a Special Education Teacher at Franklin Center, you will play a crucial role in providing individualized instruction, support, and accommodations to our neurodivergent students. You will collaborate closely with classroom behavior therapists, teachers', administrators, and parents to develop and implement effective strategies to maximize student learning outcomes. Your commitment to fostering a positive and inclusive learning environment will contribute to the overall success of our school community.

Responsibilities:

- Plan and deliver specialized instruction to address the unique learning needs and goals of our neurodivergent students in collaboration with the student's educational team, parents, and relevant specialists.
- Adapt and modify instructional materials, resources, and assessments to meet the diverse learning styles and abilities of our students.
- Provide support and accommodations for students.
- Conduct ongoing assessments to monitor student progress, identify areas of improvement, and adjust instructional strategies accordingly.
- Collaborate with team teachers to maintain best practices in data-driven instruction and assessment.
- Collaborate with students' therapy staff to ensure student regulation and success in the classroom.
- Maintain accurate and up-to-date student progress data, including progress reports, conference forms, and year-end reports.
- Communicate regularly with parents/guardians to provide updates on student progress, discuss concerns, and foster a strong home-school partnership.
- Participate in staff meetings, professional development opportunities, and other school-wide initiatives to enhance professional growth and contribute to a positive school culture.



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- Stay informed about current research, best practices, and legal requirements related to neurodivergent education to ensure compliance and provide high-quality instruction and support.
- Participate in 2 after-school clubs per year.

Minimum Requirements and Qualifications:

- Bachelor's degree
- Prior experience working with neurodivergent students, preferably in a special education setting.
- Strong knowledge of neurodivergent instructional strategies, tools, and best practices.
- Excellent communication and collaboration skills, with the ability to work effectively with students, parents, colleagues, and administrators.
- Demonstrated ability to differentiate instruction and develop individualized learning plans.
- Patience, empathy, and a genuine passion for working with neurodivergent students.
- Strong organizational skills and attention to detail.
- Technological proficiency to utilize assistive technology and educational software.
- Commitment to ongoing professional development

Preferred Requirements

- BA in Education preferred but not required
- Master's degree in Special Education preferred
- Valid Minnesota teaching certification/license preferred but not required

Additional Working Conditions, Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

While performing the duties of this job, the employee is required to sit and talk or hear. The employee is required to stand, walk, stoop, kneel, crouch, climb stairs, or crawl. The employee must occasionally lift and/or move up to 40 pounds. The employee must be able to push items of 40 lbs. such as lifting boxes or moving/rearranging furniture. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

Additional Working Conditions, Work Environment

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

The employee will work effectively and respectfully with individuals without regard to race, color, creed, religion, national origin, marital status, political affiliation, sexual orientation, status with



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regard to public assistance, membership or activity in a local commission, disability, sex and/or age.

The employee is continuously responsible for the safety, well-being, and work output of students. There may be:

1. Occasional exposure to blood, bodily fluids, tissue and noxious odors.
2. Occasional exposure to unruly students/adults.
3. Occasional operation of a vehicle in inclement weather.

Evaluation

Performance of this job will be evaluated in accordance with the provisions of the Board's policy.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.