



Franklin Capstone

Tuition and Program Fees Payments

State of Minnesota Waiver Program
Information Packet

2025-2026 Program Year



Third-party funding options may be available through the State of Minnesota and/or county resources, such as waivers through Consumer Directed Community Supports (CDCS) to assist with paying tuition and program fees for attending Franklin Capstone. Franklin Center's Finance Department will work with families, participants and the Financial Management Service (FMS) provider to make sure everyone has the information needed to ensure a smooth process for Capstone program payments.

During the admission or re-enrollment process for the Capstone programs, please inform the Director of Admissions that you will be using waiver funds to pay for the Capstone programs.

Once you qualify for the waiver program and have chosen your FMS provider, you will work on a budget for the services to be covered. Once the budget is approved, the FMS provider will need information from the Franklin Center in order to process the payments. It's important for the families to contact Franklin's Finance Department to notify them of the FMS provider you will be using and case worker's contact information.

Below is the contact information for Franklin's Finance Department:

Address:

Franklin Center
Attention: Finance
1001 Boone Ave N
Golden Valley, MN 55427

Contacts:

Molly Tellijohn, Finance Director
952-737-6914
Molly.tellijohn@franklinmn.org

Veda Nadem, Accounting Specialist
952-767-0828
veda.nadem@franklinmn.org

It's important to know the approved budget timeframe may not align with the current Capstone program year. The Capstone program year runs from August to July. Therefore, families and/or the Capstone participant must manage their waiver budget proactively to ensure tuition and program fees payments are paid timely during the Capstone program year. Families may cover the first few months of tuition privately while waiting for waiver approval then request reimbursement once the FMS provider approves the budget and is able to make the payments. It's important to stay current on your Capstone payments and communicate with the Franklin's Finance Department.

The FMS providers require invoices in order to process the Capstone program payments. Franklin Center uses a Student Information System (SIS) called Veracross. Current Capstone families have user accounts already established with Veracross. New Capstone families will be provided access during the enrollment process. Within Veracross is a billing portal that provides the monthly and annual statements and the ability to make online payments.

Parent Portal
My Children
My Household

Billing

Billing Accounts
VCPay Wallet

Billing Account Summary
Statements

If you have any questions or concerns about the contents of your invoice(s) please contact Finance@Franklinmn.org.

Monthly payments are due the 15th of the month. Autopayments are processed the 5th of the month.

2024-2025

Total Payment Due

\$4,612.85

Make a Payment

2024-2025

Optional

Register for VCPay to enable AutoPay for this school year

Register for VCPay

2024-2025

TUITION		November 2024		N/A		View Active Statement
TOTAL AMOUNT	PAYMENTS RECEIVED	PAYMENTS PENDING	REMAINING BALANCE	OVERPAYMENT	CURRENT DUE	
\$28,100.00	\$4,831.15	\$0.00	\$23,268.85	\$0.00	\$4,612.85	

Families can download pdf versions of the monthly statements to provide to the FMS providers to process payments to Franklin. However, the FMS provider may require the statements to include additional information that is not provided on the Veracross generated statement. If that is the case, the families can provide that information directly to the FMS providers or you can reach out to Franklin’s Finance Department for assistance.

The FMS providers will request an IRS Form W-9 and ACH information from Franklin. Please send this request for Franklin’s Finance Department and we can provide this information to the FMS provider.